



How to sync your phone with the PRHS Orchestra/Choir Calendar

iPhone

Go into the Settings app

1. Touch "Mail, Contacts, Calendars"
2. (For iOS10 touch "Calendars")
3. Under Accounts, touch "Add Account"
4. On the Add Account screen, touch "Other"
5. Under Calendars, touch "Add Subscribed Calendar"
6. For the Server value, enter the URL of the public calendar: <https://calendar.google.com/calendar/ical/m2grv4ct3t1eh4t4qgej42b4vs%40group.calendar.google.com/public/basic.ics>
7. Touch "Next" in the upper right corner.
8. It will verify the server then show a subscription page. Change the description if you like.
9. Touch "Save" to save the subscription.

Android

To sync with Android devices, you will need to use your Google account and have a Google calendar created.

In your Google calendar on a real computer:

1. Under "Other Calendars" click the Add link.
2. Select "Add by URL"
3. Enter the following URL: <https://calendar.google.com/calendar/ical/m2grv4ct3t1eh4t4qgej42b4vs%40group.calendar.google.com/public/basic.ics>
4. Click "Add Calendar"
5. Google will begin to sync your calendar, and it will appear on the screen.
6. Click "Settings" to change the description if you like.
7. Your phone should automatically be set to sync with your Google calendar.
8. On your phone: Click "Calendar", then bring up the settings for the calendar. Click "Calendar Sync." You should see your Google account listed already. Make sure Auto-Sync is checked.